

<b>Job Title:</b>	<b>Field Utility Worker Trainee</b>	<b>Job Category:</b>	<b>Laborer</b>
<b>FLSA Status:</b>	<b>Non-Exempt/Hourly</b>	<b>Position Type:</b>	<b>Full-time (40 hours/week)</b>

**Job Purpose:**

Supporting the maintenance and operations of the Limestone Water Service System

**ESSENTIAL DUTIES**

**Maintenance and Operations Support:**

- Install and repair water lines, service lines, fire hydrants, and valves
- Construct new taps
- Repair and replace water meters; check for reported water leaks; locate and repair leaks
- Cut, fit, carry, and lay pipe to install water lines
- Repair damage to driveways and lawns made when installing or repairing water lines; mark valve locations on the roadside
- Operate equipment, if approved, and perform routine maintenance to equipment; fuel vehicles, change fuel/oil filters, and refer maintenance problems to the mechanic
- Obtain materials from the storeroom for each job and load parts on the truck
- Inventory parts and materials in the storeroom.

**QUALIFICATIONS**

**Education/Experience**

High School Graduate or GED required

Obtain either Class A or Class B CDL within 12 months of hire

Obtain a Grade 1 Water Certification with ADEM

Skills/Knowledge

- Knowledge of local geography, including street locations and numbering system of the county and water system
- Safety practices and procedures for installing, repairing, and maintaining water systems
- Methods, materials, and tools needed for installing, repairing, and maintaining water systems
- Effective working relationships with co-workers and customers
- Work independently with accountability for accurate and complete results
- Be extremely organized
- Have strong attention to detail
- Work well both independently and in a team environment
- Communicate well; listen, verbal, written
- Ability to make arithmetical calculations rapidly
- Analyze information and respond appropriately
- Manage time wisely and prioritize tasks
- Work well under pressure
- Take the initiative when needed

Attributes

- Professional appearance and manner

- Exceptional attention-to-detail
- Desire and ability to learn
- Honest and trustworthy
- Extremely organized
- Strong work ethic
- Self-motivation
- High energy
- Dependable
- Respectful
- Flexible
- Positive

**PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Work is performed 90% outdoors. Must be able to lift items weighing over 40 pounds.

Must possess a valid Alabama driver’s license.

**Supervision Received**

Crew Chief

**Hours**

Regular hours are 7:00 a.m. – 3:30 p.m. Monday-Friday; however, additional hours may be required on occasion. Regular and punctual attendance is required. Be on 24-hour call duty one week every four weeks.

<b>Created By:</b>		<b>Date Created:</b>	Click or tap to enter a date.
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I certify that I can perform all the assigned duties with or without reasonable accommodation.

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Employee Signature

\_\_\_\_\_  
Date